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For the attention of Steve Hudson

Southsea Brunch Klub Cafe
119 Elm Grove
Southsea
PO5 1LH

Date: 25 January 2024

Enquiries To: Paul Martin

My Reference: F6/PM/10444/00448066

Mobile Tel: [REDACTED]

Dear Steve Hudson

Letter of Fire Safety Matters

Premises: Southsea Brunch Klub Cafe, 119 Elm Grove, Southsea, PO5 1LH

My colleague visited your premises on **13 December 2023** and evaluated the fire safety provided. I am of the opinion that some people are at risk in case of fire. You have an ongoing duty to ensure the safety of people. The attached schedule sets out what you need to do.

Timescale for Completion

You should complete the work outlined in the schedule as soon as possible, balancing the need for safety against the demands on your business or undertaking. You should complete the actions and outcomes before the **01 May 2024**. I will visit again and will contact you approximately one month before that date to arrange my next visit.

Consequence for Non-compliance

If you do not address the matters in the schedule (or I find that safety provisions have worsened), the authority may serve an enforcement notice on you. An enforcement notice would legally bind you to do the work.

Route to Appeal

If you are unsure of the contents of this schedule, you can clarify or challenge what you need to do by contacting us on the above details.

Have Your Say

We would also appreciate feedback on our visit, please feel free to complete our post engagement form, it should take a couple of minutes and all responses are anonymous (unless you provide us with your details). [HIWFRS Fire Safety Post Engagement Feedback Form](#).

Alternative Solutions

You might want to use a different solution to meet the outcome(s) stated in the schedule. An alternative approach might enable you to make improvements that better meet your needs. I will be happy to discuss your ideas and suggestions.

Yours sincerely



Paul Martin

Authorised Fire Safety Inspecting Officer
On behalf of, and duly appointed by the Hampshire & IOW Fire & Rescue Authority



Schedule of Fire Safety Improvements

Notes to this schedule:

The government guidance most suitable to your premises is **Small / medium places of assembly** which can be found at: [Fire Safety: Guidance for those with legal duties](#)

Before you make certain changes to the premises, you may have to apply for approval from statutory bodies and/or others having interest in them. If you have doubt about the need for approval, you should ask the relevant body. For example, you may have to apply for approval from a Building Control Body to make material alterations, website:

<http://www.legislation.gov.uk/ukxi/2010/2214/regulation/3/made> tells you how.

You might also need to apply for the property owners' permission or for listed building consent, website: <https://www.historicengland.org.uk/advice/planning/consents/lbc/> among others tells you how.

Item Number 1	
Outcome	This work is necessary to identify significant risks from fire within the premises and to assess the ability of all persons to vacate the premises in an emergency as quickly as possible.
Suggested Action	<p>The responsible person must make a suitable and sufficient assessment of the risks to which relevant persons are exposed. The fire risk assessment (FRA) must be recorded in full and identify:-</p> <ul style="list-style-type: none"> • the findings of the assessment, including the measures which have been, or will be, taken by the responsible person pursuant to the Regulatory Reform (Fire Safety) Order 2005, as amended. This should include matters relating to:- <ul style="list-style-type: none"> (i) the identity of the potential fire hazards in the premises, (ii) an evaluation of the risks arising from the hazards, and whether the existing fire precautions are adequate or whether additional control measures are necessary to remove the hazards or reduce the risks , (iii) The actions taken or required to reduce the risk to persons from the spread of fire and smoke (protective measures), (iv) The actions persons need to take in case of fire, including details of any persons nominated to carry out a particular function (the emergency plan), and (v) The information, instruction and training identified that people need and how it will be given. • The FRA must also include any group of persons identified by the assessment as being especially at risk. <p>The fire risk assessment should be reviewed regularly, such as annually or when the level of risk changes, to keep it up to date and evidence of the review should be maintained.</p>
Reason	<p>The fire risk assessment was not suitable and sufficient.</p> <p>Insufficient consideration was given to determining the risks regarding:</p> <ol style="list-style-type: none"> 1. Relevant persons (Flats above) – Fire separation breaches in kitchen ceiling and door to stairs to flat above do not provide adequate protection to the accommodation above. 2. Occupancy – Not stated in document 3. No. of exits – Not considered for occupancy levels, inward opening front door, escape route passing through risk room (Kitchen) not considered 4. Travel distances not considered 5. Fire doors – Rear storeroom needs to be FD30s to separate escape routes 6. Alarm system – Stated to be L1 when L5

Item Number 2	
Outcome	This work is necessary to make sure that escape routes (corridors, stairs, and doors) can be safely used whenever they are needed.
Suggested Action	Protect the escape route that passes through the kitchen by enclosing it in fire resistant construction
Reason	There are not enough suitable exits for the number of people who use the premises. This means that some people might still be in the building when fire overtakes them.

Item Number 3	
Outcome	This work is necessary to make sure that escape routes (corridors, stairs, and doors) can be safely used whenever they are needed.
Suggested Action	Maintain the storeroom fire door so that it will hold back smoke and fire for 30 minutes This is between the rear store room / kitchen area and the rear escape route
Reason	This door is not to British Standards and is of "Notional" standard. This means it requires a suitable maintenance regime to ensure its effectiveness.

Item Number 4	
Outcome	This work is necessary to reduce the risk of fire spread.
Suggested Action	The door separating the rear escape route (Hallway) and the stairs to the flat above, should afford a minimum of 30 minutes fire resistance. This is in conjunction with a sounder in the flat linked to the existing fire alarm system in the restaurant / club.
Reason	Fire may quickly spread from one part of the premises to another. People in the accommodation above may be affected by a fire in the commercial area below. This means that people may not be able to reach safety before being affected by fire and/or smoke.

Item Number 5	
Outcome	This work is necessary to reduce the risk of fire spread.
Suggested Action	The ceiling separating the kitchen and the flat above, should afford a minimum of 30 minutes fire resistance.
Reason	Fire may quickly spread from one part of the premises to another. This means that people may not be able to reach safety before being affected by fire and/or smoke.